

TOWN OF GHENT - PLANNING BOARD

2306 STATE ROUTE 66 ~ P. O. BOX 98
GHENT, NY 12075-0098

VOICE 518.392.4644
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APPLICATION FOR MINOR SUBDIVISION

TAX PARCEL

[PLEASE SEE MOST RECENT PROPERTY TAX BILL OR REQUEST NUMBER FROM TOWN CLERK]

PROPERTY ADDRESS

APPLICANT

MAILING ADDRESS

[IF DIFFERENT FROM PROPERTY ADDRESS]

APPLICANT'S AGENT

[IF APPLICABLE]

LETTER OF DESIGNATION SUBMITTED WITH APPLICATION

AGENT'S RELATIONSHIP
TO APPLICANT

CONTACT PHONE NUMBER

CONTACT FAX NUMBER

CONTACT E-MAIL

IN WHAT ZONE IS THE PROPOSED PROJECT LOCATED?

- | | |
|--|--|
| <input type="checkbox"/> CI - COMMERCIAL INDUSTRIAL | <input type="checkbox"/> VB - VILLAGE BUSINESS |
| <input type="checkbox"/> BIC - BUSINESS/INDUSTRIAL COMPLEX | <input type="checkbox"/> BC - BUSINESS/COMMERCIAL |
| <input type="checkbox"/> LCB - LIMITED COMMERCIAL/BUSINESS | <input type="checkbox"/> PCID - PLANNED COMM INDUST DISTRICT |
| <input type="checkbox"/> RA-1 OR RA-2 RESIDENT/AGRI | <input type="checkbox"/> SR - SUBURBAN |

TOTAL ACREAGE OF PARCEL TO BE SUBDIVIDED

PARCEL WILL BE DIVIDED _____ TIMES

ACREAGE OF EACH PROPOSED SUBDIVIDED PARCEL [ATTACH ADDITIONAL PAPERWORK IF NECESSARY]

#1	_____	#2	_____
#3	_____	#4	_____

WRITTEN DESCRIPTION OF PROPERTY TO BE SUBDIVIDED – INCLUDE ROADS BORDERING PROPERTY,
AND PROXIMITY TO MAJOR ROAD INTERSECTIONS [ATTACH ADDITIONAL PAPERWORK IF NECESSARY]

CURRENT USE OF SITE

CHARACTER AND USES OF SURROUNDING LANDS – WOODED, ROLLING, FARM, RESIDENTIAL, ETC.

ANTICIPATED INCREASE IN TRAFFIC DUE TO THE PROJECT

LIST ALL OWNERS OF LANDS LOCATED WITHIN 500 FEET OF PROPERTY PERIMETERS
[ATTACH ADDITIONAL PAPERWORK IF NECESSARY]

NAME

MAILING ADDRESS

IS THE SITE LOCATED ON A STATE OR COUNTY ROAD?

YES

NO

IS THE SITE WITHIN **500** FEET OF THE BOUNDARIES OF A WORKING FARM OPERATION LOCATED IN AN AGRICULTURAL DISTRICT?

YES

NO

IF 'YES,' APPLICANT **MUST** COMPLETE AND ATTACH AN AGRICULTURAL DATA STATEMENT
[GPB100-REV06.06]

ANY EASEMENTS OR OTHER RESTRICTIONS ON THE PROPERTY? [PROVIDE COPIES]

THE FOLLOWING INFORMATION AND DOCUMENTATION IS STANDARD AND NECESSARY. FURTHER INFORMATION MAY BE REQUESTED AT ANY TIME DURING THE APPLICATION AND REVIEW PROCESS. THE TOWN OF GHENT PLANNING BOARD RESERVES THE RIGHT TO HIRE OUTSIDE EXPERTS, AT THE APPLICANT'S EXPENSE, WHEN DEEMED NECESSARY. THE TOWN OF GHENT PLANNING BOARD'S REGULAR MEETING IS HELD ON THE FIRST WEDNESDAY OF EVERY MONTH. IN ORDER FOR A REQUEST TO BE CONSIDERED, AN ORIGINAL APPLICATION, ALONG WITH SEVEN (7) COPIES MUST BE FILED WITH THE TOWN CLERK FIFTEEN (15) WORKING DAYS PRIOR TO THE BOARD'S NEXT SCHEDULED MEETING. INCOMPLETE APPLICATIONS MAY BE HELD OVER OR RETURNED. THE TOWN OF GHENT PLANNING BOARD RESERVES THE RIGHT TO REQUIRE THE POSTING OF A PERFORMANCE BOND TO ENSURE THAT APPLICANT MEETS THE TERMS AND CONDITIONS OF ANY SPECIAL USE PERMIT APPROVAL. APPLICANT WILL REIMBURSE THE TOWN OF GHENT FOR ALL NOTIFICATION AND PUBLICATION COSTS.

COMPLIANCE WITH NEW YORK STATE CODE OF ETHICS

ARTICLE 18 SECTION 809 OF THE GENERAL MUNICIPAL LAW PROVIDES THAT WHENEVER AN APPLICANT APPEARS BEFORE A PLANNING OR ZONING BOARD IN A MATTER REQUIRING THE BOARD'S APPROVAL, THE APPLICANT MUST DISCLOSE THE NAME, ADDRESS, AND EXTENT OF ANY INTEREST IN THE APPLICATION POSSESSED BY ANY OFFICER OR EMPLOYEE OF THE MUNICIPALITY. HERE, A MUNICIPAL OFFICER IS DEEMED TO HAVE AN INTEREST IN THE APPLICATION WHENEVER "HE, HIS SPOUSE, OR THEIR BROTHERS, SISTERS, PARENTS, CHILDREN, GRANDCHILDREN, OR THE SPOUSE OF ANY OF THEM" IS (A) THE APPLICANT, OR (B) IS AN OFFICER, DIRECTOR, PARTNER, OR EMPLOYEE OF THE APPLICANT, OR (C) OWNS OR CONTROLS CORPORATE STOCK OF THE APPLICANT OR IS A MEMBER OF A PARTNERSHIP OR ASSOCIATION WITH THE APPLICANT, OR (D) HAS MADE AN EXPRESS OR IMPLIED AGREEMENT TO RECEIVE ANY BENEFIT THAT IS DEPENDENT ON THE APPLICATION BEING APPROVED. THIS PROVISION INCLUDES ANY INTEREST OF THE ABOVE KIND POSSESSED BY A PLANNING BOARD MEMBER.

- I HAVE READ SECTION 809 OF THE GENERAL MUNICIPAL LAW AND HAVE PRESENTED SUITABLE ASSURANCE AND DOCUMENTATION OF COMPLIANCE TO NYS CODE OF ETHICS AS RELEVANT TO THIS APPLICATION.
- I DECLARE NO MUNICIPAL OFFICER TO HAVE AN INTEREST IN THE APPLICATION.

[APPLICANT'S SIGNATURE]

[DATE]

APPLICATION FEE RECEIVED YES NO NOTES _____

APPLICATION INCLUDES COMPLETED AND SIGNED CHECKLIST YES NO

APPLICATION REVIEWED BY BOARD MEMBER YES NO _____ [INITIALS]

[OFFICE USE ONLY]